

Firstly, many congratulations on your forthcoming celebrations

We are delighted that you have chosen the beautiful and charming county of Buckinghamshire for your ceremony. We have created this information sheet to help guide you through the legal formalities and personal choices in planning your special day. Our experienced and professional staff will do everything they can do to ensure that your ceremony is everything you would wish it be, and becomes a lasting and wonderful memory for you and your guests.

It is our statutory and legal duty to conduct and register all weddings and civil partnerships taking place in Buckinghamshire.

Buckinghamshire Registrars offer a bespoke, personalised ceremony in which couples can include their own readings, choice of music - live or recorded - and even their own personalised vows. Crucially, a professional Registrar-led ceremony means that couples are legally married - no need for any further administrative work. Our team of experienced, friendly and professional Registrars are committed to providing personalised ceremonies to enhance your very special day.

Next steps:

As far as the legal ceremony is concerned there are just three things you need to do:



- 1. Book & pay fees** to conduct your legal ceremony. Once you have decided on your venue and agreed a date with them, contact our Ceremony Team to check the availability of a Registrar. We suggest having at least one alternative date and time if possible. A £50 booking fee is taken at the time of booking and forms part of the whole fee quoted for the civil ceremony. Full payment is collected four months prior to your ceremony.
- 2. Give Notice of Marriage.** This is a legal requirement for all couples getting married in this country. The appointments take place in the district in which you live, taking around 30 minutes per person. The statutory fee payable is £35 per person and is taken at the time of booking. There is a requirement to present documents confirming your identity, nationality, residence and right to marry. There is a minimum 28 day legal waiting period prior to the Certificates for Marriage being issued. Detailed information regarding notice of marriage and documents can be found on our website or in our 'Celebrate in Buckinghamshire' brochure - please contact us by email for your free copy.
- 3. Complete a marriage ceremony options form.** We are committed to creating a ceremony that is personal to you and your guests; the choices you make will allow us to do just that. This form allows your Registrar to create a personal ceremony as well as ensuring that all the legal requirements are met. We will ask for your chosen vows, readings and music choices. Tell us what sort of ceremony you are planning and whether you wish to include any non-religious or personal traditions that are important to you. This form should be submitted online at least two months prior to your ceremony date so that your registrar has plenty of time to create your personal ceremony and time to contact you directly before your ceremony.

Further information about our services, fees and the marriage options form, or to book your notice of marriage, please visit our website: www.buckscc.gov.uk/registrars

Buckinghamshire Registrars & Ceremonies Team

contact: Aylesbury 01296 382481 or Beaconsfield 01494 475092

email: ceremonies@buckscc.gov.uk

